**Leading Indicator Report Template**

For the purposes of regulation 79(3) of the *Mining Regulations 2020*, the Minister for Energy and Mining determines that an incident report must be provided to the Minister in the manner and form and contain such information as set out in this template.

In accordance with regulation 79(3) of the *Mining Regulations 2020* this template will have effect from 1 January 2021.

**Instructions**

1. This form should be completed accurately with as much detail as is available.
2. Submit this completed form online to the Department for Energy and Mining (DEM) website via [sa.gov.au](https://forms.sa.gov.au/#/form/5ebcf5f5ad9c5c0a087bc25c).

**Definitions**

|  |  |
| --- | --- |
| Reportable incident | 1. a contravention of, or a failure to comply with, a condition of a mineral tenement; or
2. a failure to achieve, or a breach of, an outcome specified in a program under Part 10A of the Act; or
3. a contravention of, or a failure to comply with, a condition of a program under Part 10A of the Act; or
4. a triggering of any leading indicator criteria set out in a program under Part 10A of the Act; or
5. action that causes undue damage to the environment in connection with any operations carried out under a mineral tenement; or
6. a failure to comply with a direction under Part 10B of the Act within the time allowed in the direction; or
7. action that constitutes an authorised operation without being duly authorised by or under the Act; or
8. a failure to achieve, or a breach of, an outcome specified in a mine operations plan under Part 11B of the Act; or
9. a breach of the general duty under Part 11B of the Act; or
10. a failure to comply with an order under Part 11B of the Act within the time allowed in the order.
 |
| Leading indicator criteria | Criteria used to give an early warning that a control strategy in a program under Part 10A of the Act may fail or be failing. |

**Acronyms**

**SA EPA** South Australian Environment Protection Authority

**DEM** Department for Energy and Mining

**PEPR** Program for Environment Protection and Rehabilitation

**Leading indicator report**

**TENEMENT HOLDER IDENTIFICATION DETAILS**

|  |  |
| --- | --- |
| Project/Mine name(s) | Include the commonly used name of the exploration project or mine(s) |
| Tenement holder(s) | Include the full name and business address of the holder of the mining tenement |
| Operating company(s) | Include company name and address of company(s) that have worked on the listed tenements during the reporting period (other than the tenement holder) |
| Contact person | Name | Click to enter text |
| Email | Click to enter text |
| Phone | Click to enter text |
| Tenement number(s) | Click to enter text |
| PEPR/MOP document | Provide the name, version and submission date of the approved PEPR/MOP document | PEPR/MOP No. | Click to enter text |
| PEPR/MOP approval date | Click to enter a date |

*Enter text as required and click the + at right to add another row*

**LEADING INDICATOR REPORT DETAILS**

|  |  |
| --- | --- |
| Date and time leading indicator triggered  | ​​Click to enter text​  |
| Date triggered leading indicator reported to DEM  | ​​Click to enter a date​  |
| Select other authorities notified and date of notification (if applicable)  | ​​☐​   SA EPA  | ​​Click to enter a date​  |
| ​​☐​   SafeWork SA  | ​​Click to enter a date​  |
| ​​☐​   Other  | ​​Click to enter a date​  |
| Location  | ​​Provide details of the location of the leading indicator triggered. |
| State all relevant leading indicator criteria triggered  | ​​Click to enter text​  |
| State the environmental outcome/objectives(s) relevant to the leading indicator criteria  | ​​Click to enter text​  |
| State all measurement criteria relevant to the leading indicator criteria  | ​​Click to enter text​  |
| Probable cause  | ​​Describe circumstances that lead to the leading indicator criteria being triggered.​  |
| Immediate management action or intervention (taken or planned)  | Click to enter text  |

SUPPORTING INFORMATION

|  |  |
| --- | --- |
| Additional information | Provide any additional information or any data relevant to the leading indicator criteria being triggered |